

Summary of Notes of 75th Ventilation Installations Liaison Group Meeting

(held on 18.04.2024)

2.1	<p>FSD Circular Letter No. 2/2023 <u>(Fire Safety Requirements for Mechanical Ventilating Systems)</u></p> <p>FSD advised that the FSD Circular Letter No. 2/2023 (<i>Fire Safety Requirements for Mechanical Ventilating Systems</i>) had been smoothly implemented from 1.9.2023 and it had been incorporated into the Fire Safety Requirements for licensing application.</p> <p>Regarding the enquiry from the trade about the use of common non-metallic accessories in mechanical ventilating system, FSD advised that the fire safety requirements should be intended to minimize the ignition sources and combustibility of the elements of the MVS as stipulated in Section 1.1 of FSD Circular Letter No. 2/2023. As such, the equipment installed in the mechanical ventilating system including the non-metallic accessories, their materials should not be combustible or they should be protected with metallic or flame-retardant protective guard.</p>
2.2	<p><u>e-Submission</u></p> <p>FSD advised that there were about 300 submissions of AIC forms or Vent/425 forms to FSD through electronic channel (www.gov.hk (香港政府一站通)) with the use of “iAM Smart Plus” or e-certificate in 2024 Q1. It was a good progress for adoption of e-submission channel by the trade. The ventilation installation owners / contractors were highly encouraged to keep exploring the opportunity for using the e-submission channels to FSD, even though the traditional submission channel of hard copy would be kept in parallel use.</p> <p>As suggested by members for making the e-submission more user friendly to the trade, FSD would update the sample procedures of e-AIC submission in FSD webpage as a quick reference and demonstration to the trade.</p>

2.3	<p><u>Registered Fire Engineer (RFE) Scheme</u></p> <p>FSD advised that the trade consultation on the draft <i>Code of Practice for Registered Fire Engineers</i> under the proposed RFE Scheme was completed in end of March 2023. The comments collected by the consultation would be reviewed by FSD and further incorporated into the Cod of Practice for RFE as necessary.</p> <p>In addition, further liaison works for the RFE Scheme with the Licensing Authorities and other Government Departments would be conducted in 2024.</p>
3.0	<p><u>AOB</u></p>
3.1	<p><u>FSD Circular Letter No. 1/2024</u></p> <p>FSD advised that the FSD Circular Letter No. 1/2024 (Enhanced Mechanisms for Approval of Portable Equipment and Acceptance of Fire Service Installations and Equipment (FSIs) and Fire Safety Products) had been issued on 19.2.2024 with effective date on 1.4.2024. A section of FSD Connects for briefing of the FSD Circular Letter No. 1/2024 had conducted on 26.3.2024. The presentation material and record of the briefing video would be uploaded to FSD webpage for the trade’s reference.</p>
3.2	<p><u>Fire Damper for D. G. Store</u></p> <p>Annual Inspection Certificate (AIC) for the fire dampers installing on the wall or door of D.G. store, connecting with air duct, would be required in according with Cap. 123J. FSD clarified that as stipulated in R4 (1) (e) (iv) of Cap. 123J, “every duct shall at the point where it passes through any floor, wall or ceiling, be fitted with a damper,...”. As such, AIC should cover all fire dampers connecting with air duct as stipulated in R5 of Cap. 123J. However, the inspection requirement of fire dampers not related to mechanical ventilating system should be referred to the relevant statutory requirement.</p>