



## Fire Services Department Occupational Safety and Health Policy

The Fire Services Department is committed to ensuring, so far as reasonably practicable, the occupational safety and health of its staff as well as the safety and health of any contractors or visitors on its premises. In pursuit of this goal, it is the policy of the Department to:

- ❖ Ensure compliance with relevant statutory requirements and seek to achieve and maintain high safety and health standards.
- ❖ Provide the necessary resources to implement its occupational safety and health policy.
- ❖ Adopt a risk management approach that includes risk assessment and risk mitigation procedures.
- ❖ Develop, establish and maintain an effective and efficient Departmental Safety Management System and ensure that its implementation is monitored and reviewed by the Departmental Safety and Health Committee.
- ❖ Take measures to ensure, so far as reasonably practicable, the occupational safety and health of its staff through implementing an effective safety management system, and give priority to the following work:
  - ✧ Identify any potential hazards that may exist in its daily operation, eliminate them wherever possible and devise procedures to minimise potential risks to occupational safety and health;
  - ✧ Timely report and investigate all work accidents/incidents to find out their root causes, suggest improvement measures on how to prevent recurrence when necessary, and relay relevant safety measures to staff members;
  - ✧ Provide information, instructions, training and supervision as appropriate to ensure the safety and health at work of staff members;
  - ✧ Provide plants, equipment and systems of work that are safe and without risks to health, and ensure their proper maintenance;
  - ✧ Ensure safe arrangements for the use, handling, storage and transport of articles and substances; and
  - ✧ Provide and maintain safe workplaces and means of access.
- ❖ Engage and consult staff members on delivering objectives on occupational safety and health.
- ❖ Ensure that all staff members shoulder their responsibilities and make concerted efforts to comply with the occupational safety and health requirements in protecting their own safety and health as well as those of others.
- ❖ Promote and nurture a culture of occupational safety and health in the Department and incorporate it as an integral component of the Department's management vision.
- ❖ Conduct Safety and Health Committee meetings at department, command, division and unit levels regularly to ensure that staff members can obtain the latest information and keep abreast of the development of occupational safety and health in the Department.
- ❖ Review, enhance and update the Department's occupational safety and health objectives and performance by periodic review of the policy and the management system as well as audit of implementation of the policy at least once every two years with a view to achieving continuous improvement.